

**VERMONT SOCIETY OF PROFESSIONAL ENGINEERS
BOARD MEETING MINUTES
October 14, 2015**

ATTENDEES:

Brian Beaudoin, PE	President
Joe Duncan, PE	Treasurer
KC Norris, PE	State Director/Co-coordinator of Mathcounts
Christopher Rivet, PE	Secretary

Location: A&E Office, Essex Junction, Vermont

The following narrative is a reasonable written accounting of the items discussed during VSPE's October 14, 2015 Board Meeting.

Convene meeting, roll call, and changes to the agenda

The meeting was called to order at 4:45 p.m. The above noted attendees were present at the meeting.

Brian started the meeting with a review of the meeting minutes from the previous meeting on August 26, 2015. There were no changes to the minutes. The attendees at the meeting agreed the August 26th minutes were accurate.

VSPE Website Modifications

The contents of the website were discussed. KC mentioned that she updated the EWeek page in September to show the 2016 information.

Brian mentioned that there are two aspects of the website that still need to be developed with StarChapter. These include the ability to send a group email to members and to allow the registration of events through the website. Chris agreed that he would work on getting the website working to allow membership and event registration.

Chris indicated that outstanding website update items still needed to be completed.

Brian also indicated that he would find out if StarChapter monitors the number of hits on the VSPE website. He mentioned that he would provide this information to the Board.

It was agreed that the VSPE website should also be used for online donations to MathCounts, similar to the EWeek meeting registration.

It was agreed that the Board should try to set up a training session with StarChapter for the website during the next meeting.

Treasurers Report

Joe indicated that VSPE is still operating with positive cash flow. He mentioned that the overall organizations budget to about \$14,000.

MathCounts

KC provided a summary of MathCounts. KC also mentioned that she and Adam Sevi of Norwich University are still working on reaching out to others to try and fill the Southeast Regional coordinator position.

KC agreed that she would send the Board a description of the type of person that MathCounts is looking for, for the position. The Board agreed to help with the search.

The idea of splitting the Southeast region was discussed. Part of the Southeast region schools would join with the Northeast region and the other part would join with the Southwest region. No decision was made on this topic.

KC and Joe talked about trying to get the status of the budget for MathCounts. KC said it would be good to know where the budget is starting for this upcoming year. Joe agreed to reach out to Chris Bright to get the information.

Eweek

Joe and Chris indicated that the Eweek committee is scheduled to meet the following week to begin planning for the 2016 EWeek banquet.

It was agreed that the VSPE website had to be updated with the ability to send out invites and allow people to register for events organized by VSPE. It was also agreed that the VSPE website would be used for registering for the 2016 Eweek event.

Chris indicated that registration through the VSPE website is close to being set up. Some things still needed to be worked out for the registration. Chris indicated that it would be ready to use for the EWeek banquet.

The Board agreed that VSPE should be promoted more in the EWeek literature that goes out to individuals and companies. Inviting news organizations to the banquet to help promote engineering also discussed. No decision was made during the meeting.

KC mentioned that she sent out the email and letter for the Engineer and Young Engineer of the Year nominations. It was agreed that the letter should be sent out sooner. This will be implemented for the 2017 EWeek banquet.

Professional Policies

Brian mentioned that the first two groups of policies being updated by NSPE had been approved. He mentioned that the next groups of policies might receive some resistance due to the education requirements section. NSPE is pushing a general statement of support for further education requirements for engineers.

It was agreed by the Board that VSPE would vote yes to the education policies.

Other Business

Brian mentioned that he would still like to create a presentation for the colleges in Vermont. The presentation would include a project topic and a short presentation about VSPE/NSPE. It was agreed that this would be a good idea to promote membership. Reaching out to other engineering societies was also discussed, to see how they promote membership.

With no other business the meeting was adjourned at 5:40 p.m. **The next quarterly meeting is scheduled for January 13th at 4:30 pm at Aldrich and Elliott's office in Essex Junction, Vermont.**

The above narrative is a record of those items discussed at this meeting. Any discrepancies, errors or omissions shall be brought to the attention of the preparer, in writing, within five (5) working days of the receipt of these meeting minutes or they will be assumed to be accurate in all detail.

Respectfully Submitted,

Christopher J. Rivet, P.E.
VSPE Secretary
CC: Attendees and Absentees