



**VERMONT SOCIETY OF PROFESSIONAL ENGINEERS
BOARD MEETING MINUTES
*April 20, 2016***

ATTENDEES:

Brian Beaudoin, PE	President
Joe Duncan, PE	Treasurer
KC Norris, PE	State Director/Co-coordinator of Mathcounts

Location: White + Burke's Office, Burlington, Vermont

The following narrative is a reasonable written account of the items discussed during VSPE's April 20, 2016 Board Meeting.

Convene meeting, roll call, and changes to the agenda

The meeting was called to order at 4:00 p.m. The above noted attendees were present at the meeting. Brian mentioned that Chris Rivet was not going to be able to attend the meeting today.

The Board approved the October 14th Meeting Minutes with the following amendment to the third sentence of the Professional Policies section: "NSPE is proposing to amend one of their existing policies which includes the stance that NSPE approves of additional educational requirements above a Bachelor of Science Degree for an engineer to obtain licensure."

Treasurers Report

Joe indicated that VSPE is still operating with positive cash flow. He mentioned that he has received checks for E-week which totaled about \$4,000 to \$5,000. He indicated that that this money is tracked separately but is included in VSPE's general fund. Joe indicated that our account balance remains relatively the same due to membership dues offsetting our monthly Starchapter website maintenance fee.

MathCounts

KC indicated that an additional \$1,260 was donated to MathCounts which brings the MathCounts account balance to about \$6,505.96

KC indicated that a long time contributor (UTC Aerospace) did not make their typical pledged donation of \$1,000 to MathCounts this year. KC mentioned that she would follow-up with her contact at UTC Aerospace and was hopeful that MathCounts would still receive the donation.

Discover E

Joe indicated that the “Discover E” awards dinner went well. It was agreed that we should look for opportunities to effectively use the funds that have been raised over the last few years to further promote the event.

Joe mentioned that the annual “Discover E” awards dinner should be prepaid by attendees using paypal registration to reduce the number of people that don’t attend the event, but have registered for it. It was agreed that we would implement this for the 2017 awards dinner.

July 2016 Annual NSPE Meeting in Dallas, TX

It was agreed that Brian and Chris would represent VSPE at the annual NSPE meeting in Dallas, TX in July. Brian would attend as the VSPE representative to the House of Delegates and Chris as the state society President-elect.

June 2016 Joint VSPE/NSPE Meeting in Manchester, NH

Brian mentioned that the annual joint meeting with NSPE was scheduled for June 9 in Manchester, NH. He explained that NHSPE has decided to have their annual meeting in New Hampshire to be able to attract more members moving forward. The Board discussed the need to increase membership to be able to sustain an annual meeting in Vermont.

VSPE Website Modifications

The Board discussed the status of the following updates to VSPE’s website capabilities:

1. The event registration capability is complete;
2. The Order of the Engineer Link has been added;
3. The capability for member registration still needs to be completed;
4. The quarterly VSPE meeting dates still need to be posted on a routine basis;
5. The meeting minutes still need to be posted on a routine basis;
6. The photo gallery section of the site needs to be amended to accept .jpeg files (Brian talked to Chris about this matter after the meeting and it still needs to be resolved);

Brian indicated that he would try to get the statistics for our website hits from Starchapter.

VSPE Membership Initiatives

The Board discussed the importance of attracting younger members to not only sustain VSPE, but also help it to grow. The Board agreed to further pursue opportunities to present at UVM, NU, and VTC.

Other Business

With no other business, the meeting was adjourned at 5:30 p.m. **The next quarterly meeting is scheduled for July 13th at 4:00 pm at the Champlain Water District's office in Burlington, Vermont. In addition, quarterly meetings were also scheduled for September 14th (at White + Burke's office in Burlington, Vermont) and December 14th (at the Champlain Water District's office in Burlington, Vermont) from 4:00 to 5:30 PM.**

The above narrative is a record of those items discussed at this meeting. Any discrepancies, errors or omissions shall be brought to the attention of the preparer, in writing, within five (5) working days of the receipt of these meeting minutes or they will be assumed to be accurate in all detail.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'B. Beaudoin', written over a horizontal line.

Brian J. Beaudoin, P.E.
VSPE President

CC: Attendees and Absentees