

**VERMONT SOCIETY OF PROFESSIONAL ENGINEERS  
BOARD MEETING MINUTES  
*August 26, 2015***

**ATTENDEES:**

Brian Beaudoin, PE	President
Joe Duncan, PE	Treasurer
KC Norris, PE	State Director/Co-coordinator of Mathcounts
Christopher Rivet, PE	Secretary

**Location:** A&E Office, Essex Junction, Vermont

The following narrative is a reasonable written accounting of the items discussed during VSPE's August 26, 2015 Board Meeting.

**Convene meeting, roll call, and changes to the agenda**

The meeting was called to order at 4:30 p.m. The above noted attendees were present at the meeting.

Brian started the meeting with a review of the meeting minutes from the previous meeting on May 13, 2015. There was one change to the amount of money raised for MathCounts. The attendees at the meeting agreed the May 13<sup>th</sup> minutes were accurate.

**VSPE Website Modifications**

The contents of the website were discussed. KC mentioned that the MathCounts page of website has been updated. She is planning to update the EWeek page some time in September.

Brian mentioned that Chris still needs to upload the photos from the 2015 Eweek Banquet. Chris also needs to upload photos from the NSPE Annual Conference.

Brian mentioned that there are two aspects of the website that still need to be developed with StarChapter. These include the ability to send a group email to members and to allow the registration of events through the website. Chris agreed that he would work on getting the website working to allow membership and event registration.

Brian also indicated that he would find out if StarChapter monitors the number of hits on the VSPE website. He mentioned that he would provide this information to the Board.

**Treasurers Report**

Joe indicated that VSPE is still operating with positive cash flow. He mentioned that the overall organizations budget to about \$13,400.

### **MathCounts**

KC provided a summary of MathCounts. She mentioned that she updated the website page and is looking ahead to the competition. KC also mentioned that Adam Sevi of Norwich University is still working on reaching out to others to try and fill the Southeast Regional coordinator position.

KC indicated that a long time contributor did not donate to MathCounts this year. She indicated that she does not know the reason, but offered that it might help to show on the annual donation request letter to explain how much it costs to put on the annual MathCounts event. The Board agreed that this was a good idea.

### **Eweek**

Joe indicated that Eweek planning would begin in mid-October. He mentioned that Chris should be ready to coordinate the event in 2016. Brian indicated that the photos from the event still needed to be posted on the VSPE website, and that Chris would be completing this task.

It was agreed that the VSPE website had to be updated with the ability to send out invites and allow people to register for events organized by VSPE. It was also agreed that the VSPE website would be used for registering for the 2016 Eweek event.

### **2015 Annual NSPE Meeting in Seattle**

Brian and Chris provided an update on the 2015 NSPE Annual Meeting in Seattle. Brian mentioned that the event was focused on promoting engineering and engaging members.

Brian also mentioned that a representative of Order of the Engineer gave a presentation. He asked that each state society consider adding a link to the Order of the Engineer website on their respective websites. It was agreed that Chris would add a link for the Order of the Engineer on the VSPE website.

Lastly, Brian indicated he would like to start an initiative to increase student membership by visiting each of the Vermont colleges that have engineering programs. He mentioned that he had already contacted Vermont Technical College about making a presentation and also wanted to contact Norwich University and the University of Vermont. Chris indicated that he could reach out to Norwich.

### **2016 Joint VSPE/NSPE Meeting in Manchester, NH**

Chris mentioned that NHSPE/VSPE joint annual meeting was a great event and was well attended. Brian mentioned that NHSPE is considering keeping their annual meeting in Manchester for 2016. It was agreed that VSPE would host an annual meeting in Burlington in 2016.

### **Raise the Bar Initiative**

Joe provided a brief update on the Raise the Bar initiative in Vermont. He mentioned that the initiative was on hold for the time being after the Vermont PE Board voted against the initiative. He indicated that the RTB committee are working on setting a date to check in with the PE Board regarding their position on RTB initiative.

### **Continuing Education Requirement for Vermont PE's**

KC asked about the status of Continuing Education Requirements. She asked if the requirement had gone into effect. If not, are PE's expected to meet education requirements for the next renewal period. Brian and Joe indicated that they were unsure if/how continuing education requirements were going to be implemented for the next renewal period.

### **Other Business**

The Board discussed the idea of making phone calls to VSPE members to generate interest. It was decided that a roster would be brought to the next meeting to make phone calls.

With no other business the meeting was adjourned at 5:30 p.m. **The next quarterly meeting is scheduled for October 14<sup>th</sup> at 4:30 pm at Aldrich and Elliott's office in Essex Junction, Vermont.**

The above narrative is a record of those items discussed at this meeting. Any discrepancies, errors or omissions shall be brought to the attention of the preparer, in writing, within five (5) working days of the receipt of these meeting minutes or they will be assumed to be accurate in all detail.

***Respectfully Submitted,***

Christopher J. Rivet, P.E.  
VSPE Secretary  
CC: Attendees and Absentees