



**VERMONT SOCIETY OF PROFESSIONAL ENGINEERS
BOARD MEETING MINUTES
*September 22, 2016***

ATTENDEES:

Brian Beaudoin, PE	President
Joe Duncan, PE	Treasurer
KC Norris, PE	State Director/Co-coordinator of Mathcounts
Christopher Rivet, PE	President Elect
Bill Atkinson, PE	Member

Location: A&E Office, Essex Junction, Vermont

The following narrative is a reasonable written accounting of the items discussed during VSPE's September 22, 2016 Board Meeting.

Convene meeting, roll call, and changes to the agenda

The meeting was called to order at 3:30 p.m. The above noted attendees were present at the meeting.

Brian started the meeting with a review of the meeting minutes from the previous meeting on July 13, 2016. There were no changes to the minutes. The attendees at the meeting agreed the July 13th minutes were accurate.

At this time Brian indicated that he had reached out to NSPE National to have them send the Board the new VSPE Logo template.

VSPE BOD Changes

Joe presented the results of the BOD Officers Election. 18 members replied to the election ballot sent out. Chris Rivet received 100% of the votes for President. Joe Duncan received 100% of the votes to continue as Treasurer. KC received 100% of the vote to continue as MathCounts State Director.

Bill expressed an interest in becoming a Board member. He suggested he would be open to filling the vacant Secretary position. The Board voted unanimously to have Bill be the Secretary.

Treasurers Report

Joe indicated that VSPE is still operating with positive cash flow. He mentioned that the overall organizations budget to about \$10,000. Joe indicated that with EWeek Banquet planning kicking off that we would have some expenditures in the coming months.

MathCounts

KC indicated that there are no major developments with MathCounts. KC indicated that she was continuing to look for other sustaining sponsors for a three year period, such as PC Construction.

She mentioned that Moses Tefe of Norwich university has accepted to fill the Southeast Regional coordinator position.

KC indicated that VTC's policy of letting MathCounts use their facilities for free had changed. VTC is now requesting that MathCounts pay a fee to use the facilities. She indicated that she reached out to Scott Sabol, a VTC Professor, regarding this issue. She also indicated that she would look at alternative venues to host MathCounts.

EWeek

Chris indicated that Eweek planning was set begin in mid-October. Chris would be coordinating the Banquet with ASCE and VSE. It was agreed that Chris should push to have the registration for EWeek Banquet be performed through the VSPE website. The EWeek Banquet Invitation should include a link to the event on the VSPE website for registration purposes.

Raise the Bar Initiative

Joe indicated that there have been no new developments on the Raise the Bar Initiative.

VSPE Membership Initiatives

The Board continued to discuss the importance of attracting younger members to not only sustain VSPE, but also help it to grow. The Board agreed to further pursue opportunities to present at UVM, NU, and VTC.

The Board also discussed the idea of trying to get together with the other engineering societies to plan joint meetings. Discussed what we could bring to the table for these meetings.

VSPE Website Modifications

The contents of the website were discussed. Chris indicated that he updated the EWeek page in the first week of October for the upcoming EWeek.

Chris indicated that he had added the BOD Board Meetings to the calendar on the website. He indicated that he would also create the Engineer's Week banquet event and include registration.

Chris indicated that he would continue to work on updating other aspects of the website as needed.

Other Business

Chris indicated that he would consider attending the 2016 Northeast Regional Meeting in Saratoga, New York as VSPE's representative.

With no other business the meeting was adjourned at 4:30 p.m. **The next quarterly meeting is scheduled for December 14th at 4:00 pm at the Champlain Water District office in South Burlington, Vermont.**

The above narrative is a record of those items discussed at this meeting. Any discrepancies, errors or omissions shall be brought to the attention of the preparer, in writing, within five (5) working days of the receipt of these meeting minutes or they will be assumed to be accurate in all detail.

Respectfully Submitted,

Christopher J. Rivet, P.E.
VSPE President
CC: Attendees and Absentees