



VERMONT SOCIETY OF  
PROFESSIONAL ENGINEERS

**VERMONT SOCIETY OF PROFESSIONAL ENGINEERS  
BOARD MEETING MINUTES  
*December 21, 2016***

**ATTENDEES:**

Brian Beaudoin, PE	Past President
Christopher Rivet, PE	President
Joe Duncan, PE	Treasurer
KC Norris, PE	State Director/Co-coordinator of Mathcounts
Bill Atkinson, PE	Secretary (Called-In)

**Location:** Champlain Water District, South Burlington, Vermont

The following narrative is a reasonable written accounting of the items discussed during VSPE's December 21, 2016 Board Meeting.

**Convene meeting, roll call, and changes to the agenda**

The meeting was called to order at 4:05 p.m. The above noted attendees were present at the meeting. Bill Atkinson called in at approximately 5:10 pm.

Chris started the meeting with a review of the meeting minutes from the previous meeting on September 22, 2016. There were no changes to the minutes. The attendees at the meeting agreed the September 22<sup>nd</sup> minutes were accurate.

**Treasurers Report**

Joe indicated that VSPE is still operating with positive cash flow. He mentioned that the overall organizations budget is about \$9,500. Joe indicated that this amount is about \$1,000 less than the previous meeting due to the yearly insurance payment and some EWeek expenditures. Joe is anticipating further EWeek banquet expenditures in the upcoming months. He did indicate that he had received approximately \$3,000 in donations for the EWeek banquet that he needed to deposit in the organization's account.

**MathCounts**

KC indicated that the regional MathCounts events are scheduled for the month of February and the State Competition will be held in March. The State Competition is set to be at Vermont Technical College (VTC) and the room has been reserved by Scott Sabol of VTC.

KC indicated that MathCounts received approximately \$4,900 in donations and that there was approximately \$3,500 already in the account for a total of about \$8,400.

### **EWeek**

Chris indicated that Eweek planning was in full swing. Chris is coordinating the Banquet with ASCE and VSE. Chris indicated that the EWeek banquet committee agreed to use the VSPE website banquet registration.

### **Raise the Bar Initiative**

Joe indicated that there have been no new developments on the Raise the Bar Initiative. He seemed to under the impression that initiative was not going to go anywhere and indicated that he will probably step back on behalf of VSPE. The members of the Board agreed with Joe's decision.

### **VSPE Membership Initiatives**

The Board continued to discuss the importance of attracting younger members to not only sustain VSPE, but also help it to grow. The Board agreed to further pursue opportunities to present at UVM, NU, and VTC.

### **VSPE Website Modifications**

The contents of the website was discussed. Chris indicated that he was working on getting the registration page set up for the EWeek banquet.

Chris indicated that he would add a section about the draft PE Rules for comment.

Chris indicated that he would continue to work on updating other aspects of the website as needed.

### **Northeast Region Officers Vote**

Chris asked to discuss the ballot for the Northeast Regional Officers. There was only one choice for each available position. The Board has no objections to any of the candidates. The Board voted to elect in favor of each candidate.

### **Proposed Administrative Rules of PE Board**

Chris asked if there were any concerns regarding the draft Administrative Rules of the PE Board.

KC brought up the idea of an Emeritus PE License, indicating that even though she does not practice engineering anymore she would like to keep her status as a PE. She mentioned that she is more than willing to continue paying the licensing fee, but is concerned about needing to take and pay for continuing education courses which she no longer needs in a professional capacity. In response, Bill indicated that it has been brought up before at the board meetings. The office of professional regulation discouraged it, and currently doesn't have a status that would allow someone to remain inactive while retaining a license. Their main concerns are tracking and practice

implications. The general consensus on the board is that at this time it is not an option that they are pursuing.

KC also expressed concern about the 30 credit hours of continuing education, mainly for the first renewal period. If the Rules are not adopted until mid-2017, will people have to get the 30 credit hours in 1 year, whereas the typical requirement is 30 credit hours in 2 years. She suggested that the continuing education hours be prorated for the first renewal after the Rules are adopted. In response, Bill indicated that the board has discussed this potential issue. They are currently waiting to see when the new rules are officially adopted through the legislative committee on rules prior to making any change. The board has the authority to pro-rate or change the requirement during the first renewal cycle if that is what they deem fair and reasonable.

Brian indicated that he would draft a letter in support of the draft Administrative Rules and would include the comments and concerns of the VSPE Board.

### **Other Business**

The only additional business was to schedule the Board meetings for 2017.

**The next quarterly meeting is scheduled for March 8<sup>th</sup> at 4:30 pm at the Champlain Water District office in South Burlington, Vermont.**

With no other business, the meeting was adjourned.

The above narrative is a record of those items discussed at this meeting. Any discrepancies, errors or omissions shall be brought to the attention of the preparer, in writing, within five (5) working days of the receipt of these meeting minutes or they will be assumed to be accurate in all detail.

***Respectfully Submitted,***

Christopher J. Rivet, P.E.  
VSPE President  
CC: Attendees and Absentees